

**Government Engineering College, Gandhinagar**

**Proposed Agenda for BoG meeting on 17/07/2014**

Sr No	Agenda Item	Remarks
1	Approval of Vision & Mission statement of institute	Prepared after discussion with stake holders for Accreditation (NBA)
2	TEQIP Project Assistant recruitment for record keeping, data entry, with fixed salary of Rs. 8000/- pm on contract basis initially for a period of 6 months. The person selected should have good management , English and computer skills like (MS Office, Internet, email etc)	TEQIP project requires Data collection and management, book keeping and sending various reports to NPIU and SPFU on a routine basis, besides collecting data at short notices.  Currently all work done by faculty. This will help faculty reduce their admin work
3	Approval of Procurement process, which is going on like – NCB for Desktop Computers, Shopping, Books purchase etc. <ol style="list-style-type: none"> <li>1. Design and Prototyping Board Hardware</li> <li>2. Biomedical Instrumentation Sensor Lab</li> <li>3. Optical Communication Trainer</li> <li>4. Satellite Communication Trainer</li> </ol>	Approval was taken to purchase in previous BoG  Some books are already purchased.  We have started the process and we are going to put purchase orders. Purchase order for major item to be put after approval of BoG.
4	Giving TA/DA to faculty during training outside institute as per norms set by IIT, Gandhinagar for TEQIP institutes	Hotel rates are very high –compared to maximum allowed as per Government norms. It is difficult for faculty to find reasonably good hotel rooms within permissible rates.  IIT, Gandhinagar is working as nodal institute for faculty training. It has circulated one guideline for faculty who are getting training outside IIT, Gandhinagar
5	Training/workshops conducted by departments	
6	Activity plans such as FDP, Research, Equity Action, III, Procurement, NBA accreditation, EMF etc.	
7	Discussion on any item suggested by BoG Chairman/Mentor	

# Government Engineering College, Sector 28, Gandhinagar

Date: 17/07/2014

## Vision and Mission statement

### Vision

To be a premier engineering institution, imparting quality education for innovative solutions relevant to society and environment.

### Mission

- To develop human potential to its fullest extent so that intellectual and innovative engineers can emerge in a wide range of professions.
- To advance knowledge and educate students in engineering and other areas of scholarship that will best serve the nation and the world in future.
- To produce quality engineers, entrepreneurs and leaders to meet the present and future needs of society as well as environment.