

MINUTES

Government Engineering College, Sector – 28, Gandhinagar

9th meeting of the BoG Members was held in the office of Principal at 3:00pm on 30 April 2016.

Present

1. MrHarenShah, Executive Chairman, Peach Computers,
2. Prof Sanjeev Gupta, Professor, DAIICT,Gandhinagar
3. Dr VS Purani, Joint Director, Commissionerate of Technical Education
4. Dr CB Bhatt , Principal, Government Engineering College, Gandhinagar
5. Prof Maradia, Head, Department of Electronics and Communication, Government Engineering College, Gandhinagar
6. Prof IN Trivedi, TEQIP Coordinator, Government Engineering College, Gandhinagar
7. Prof DR Shah, Head, Metallurgy & Mechanical Dept, GovtEngg College, Gandhinagar
8. Prof SR Sarda, Administrative Officer, GovtEngg College, Gandhinagar
9. Prof JS Dhobi, Head, CE & IT Dept, Government Engineering College, Gandhinagar
10. Prof AD Rathod, Head, IC Department, Government Engineering College, Gandhinagar
11. Prof TI Kathawala, Coordinator, TEQIP, Purchase Committee, Government Engineering College, Gandhinagar
12. Prof PurveshNanavati, TEQIP, Research Strand, Government Engineering College, Gandhinagar
13. Prof KK Jani, Training and Placement Coordinator, Government Engineering College, Gandhinagar
14. Prof Kruti Trivedi, Coordinator, Faculty Development Programme, Government Engineering College, Gandhinagar
15. Prof Piyush Patel, Government Engineering College, Gandhinagar
16. Prof GhanshyamParmar, Government Engineering College, Gandhinagar
17. Prof Namrata Shroff, Government Engineering College, Gandhinagar
18. Prof Jignesh Patel, Government Engineering College, Gandhinagar
19. Dr Parul Popat, Government Engineering College, Gandhinagar

1. : **Civil Work for Computer Center**

Prof Ajay Patel made a presentation

Suggestions made :

- Have vertical partition in students workspace
- Keep one emergency exit on 81 feet wall nearby white board.
- Mention the height of the vertical partition
- Keep LED Lights
- Have air-conditioners
- Reduce civil works
- Structure once created should be useable immediately
- Sitting arrangement designs are to be modified to make space for students to put their belongings. The wall should also be used to place soft-boards.
- Feedback and inputs of any professional should be sought and visits to some renowned institutions be made to have better idea. (Visit to DAIICT to be made on Monday)
- If need be, reduce the number of labs to have
- Prof VS Purani suggested to have the help from forest department to make GEC-Gn a green campus

Conclusions:

- Advance of Rs. 48,00,000 to R&B for refurbishment is approved by the BoG
- A revised a lay-out is to be sent to the BoG Members and the concerned HoD through mail. If in one day, if no comment is received, the college can proceed.
- AC and LED fitting is required.

2. : **Training and Placement**

Prof KK Jani discussed and shared the proposed plan for III Cell activities.

Suggestions made:

- Prepare a job profile for the student who will be working as interns
- Keep cap for the working hours for students. For UG 4 hours and PG 8 hours.

Conclusions:

- Per course, two experts' sessions during the term are to be conducted by each department.
- Have students as Teaching Assistants from UG and PG. They can be paid upto 10,000/-. They can help teachers in preparing tutorials and solving

difficulties of weak students etc. They will only work as a support to the teacher. They cannot be involved in any assessment work.

- Identify students who are not getting GATE scholarship.

3. : Competitive Exam Preparation Center

Prof VS Purani appreciated the work done by the institution.

Suggestion/s:

- Identify students / experts who can work as resource persons.
- DrSanjeev Gupta suggested to concentrate on UPSC and GATE Examinations at present rather than Military Engineering Services and other such competitive examinations etc.
- It was proposed to pay Rs. 1000 honorarium per hour and Rs 2000 per hour for expert lecture as per SPFU norms. DrSanjeev Gupta suggested to pay even more for the appropriate person like Dr VRS Cowlagi.

Conclusions:

- Rs 2000 - per hour is approved for taking Expert Session in Civil Service guidance/course.
- Rs 1,000/- honorarium for mentorship by Shri VRS Cowlagiis approved for mentor of the Civil Service Course.

4. : Procurement Status

Prof TI Kathawala discussed and shared the procurement status. Prof VS Purani appreciated and congratulated the TEQIP Team for the timely completion of procurement.

Conclusion:

A mail to be sent to MrHaren Shah regarding the List of items,whose approval was received in the mail by the BoG Chairman, which Prof TI Kathawala submitted in the meeting.

5. Faculty Development

Discussion:

FDP Plan was discussed the rejected by the Board of Members present as they learnt that there was no role of BoG in FDP. Both the Board Members expressed their displeasure as there was no role of BoG.

The principal stated that for any training work, decision can be taken internally by

the respective head, nodal officer and the principal and no BoG approval is needed on case to case basis.

If at all, there is any approval required, it was rejected by two BoG members, namely Mr. Haren Shah and Prof. Sanjeev Gupta.

Note: The institution has been using the approval form designed and approved by BoG in the past.

6. : Feedback System

Discussion:

Mr Haren Shah expressed his discontent regarding the function of Grievance Redressal Cell at hostels. Principal and Prof Namrata stated that all the complaints have been addressed. However, they have not been marked as completed. Mr Haren Shah asked reason for not marking complaints as completed. Principal replied that as hostel portfolio are changed and Prof. Namrata could not edit the responsible officers. Mr Haren Shah showed his dissatisfaction at this practice. There was a disagreement regarding the use of feedback system among Mr. Haren Shah, and faculty in-charge and the principal. In response to the question of Mr Haren Shah questioned to the principal if system was required or not. Principal replied that it was not required if Mr Haren Shah believed that it was not used properly.

Prof SR Sharda tried to explain the complaint redressal system followed in addition to the online feedback system. However, Mr Haren Shah said that as it was not a part of agenda, he would not like to discuss it.

In response to the question raised by Mr Haren Shah to the principal that he should answer the question/requirement of the feedback system in 'yes' / 'no', the principal replied that the system was not required regardless of what Mr Haren Shah said. He suggested that there are other mechanisms also and the institution may use it.

7. : Interim Chairman

Discussion:

In wake of the resignation of the Chairman, there was the need for the interim chairman. It was stated that Principal sir was asked to chair 9th BoG Meet by Prof VS Purani. TEQIP Coordinator also requested one of the two BoG Members who are external to the system should take the responsibility of the Chairman BoG. However, both the present BoG Members said that it should be decided by CTE Office.

Conclusion:

- The new chairman should be someone from outside the system.
- There should be written documentation about the appointment of the Chairman.

8. : Acknowledgement

It was acknowledged by the BoG Members that lots of things were done and some of the faculty members have done magnificent job. However, somehow these things have not been reported. This might create problem in observing planned progress.

Suggestions:

Report/planning by the Task Team Member should be submitted monthly.
Student Feedback System should be in function.

The meeting ended with thanks to the Chair.

I approve these minutes as an accurate of the meeting above.

Chairperson

Date: 30 April 2016